

19 JULY 2000



Command Policy

**COMPLIANCE AND STANDARDIZATION
REQUIREMENTS LIST (C&SRL)--
INDUSTRIAL SECURITY PROGRAM
MANAGEMENT**

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This directory implements AFD 90-2, *Inspector General--The Inspection System*; and ACCI 90-202, *ACC Compliance and Standardization Requirements List (C&SRL) Program*. Table 1 of this directory lists compliance items in support of guidance in DoD 5220.22-R, *Industrial Security Program Regulation*; AFI 31-601, *Industrial Security Program Management*; and related ACC Supplement 1. These publications provide policy direction to promote proper and effective classification, protection, and downgrading of official information in the custody of industry that requires safeguarding in the interest of the national security. Units may supplement this directory to add internal compliance items. It applies to all active ACC units. This directory does not apply to Air National Guard or Air Force Reserve Command units/members. Send comments and suggested improvements to this directory on AF Form 847, **Recommendation for Change of Publication**. Send to HQ ACC/SFO, 220 Sweeney Boulevard, Suite 112, Langley AFB VA 23665-2796.

1. General. The items listed do not constitute the order or limit the scope of the inspection/assessment. As a minimum, units should use these directories in conjunction with the annual Unit Self-Assessment. The objective is to identify deficiencies that preclude attainment of required capabilities. Units can supplement this publication to add internal compliance items. Higher headquarters may use this directory in whole or in part during visits or exercises. Users may add any item(s) that, in the exercise of good judgment, requires examination.

1.1. Critical Compliance Objectives (CCO). Items defined by the ACC staff as key result areas for successful mission accomplishment including, but not limited to, items where noncompliance could result in serious injury, loss of life, excessive cost, or litigation. CCOs are shown in **BOLD AND ALL CAPS FORMAT**.

1.2. Core Compliance Items (CCI). Areas that require special vigilance and are important to the overall performance of the unit, but are not deemed "critical." Noncompliance would result in some

negative impact on mission performance or could result in injury, unnecessary cost, or possible litigation. CCIs are shown in ALL CAPS FORMAT.

1.3. General Compliance Items (GCI). Areas deemed fundamental to successful overall performance of the unit, but noncompliance would result in minimal impact on mission accomplishment or would be unlikely to result in injury, increased cost, or possible litigation. GCIs are shown in sentence case format.

Table 1. Industrial Security Program Management.

ITEM NO.	ITEM	REFERENCES
CCO-1	DOES THE SERVICING SECURITY ACTIVITY IMPLEMENT AND OVERSEE THE INSTALLATION INDUSTRIAL SECURITY PROGRAM AND COORDINATE WITH THE OFFICES OF PRIMARY RESPONSIBILITY THAT OVERSEE OTHER SECURITY DISCIPLINES?	AFI 31-601, PARA 1.4.1.
1.1.	HAS THE INSTALLATION COMMANDER ESTABLISHED CONTRACTOR OPERATIONS REQUIRING ACCESS TO CLASSIFIED INFORMATION ON THEIR INSTALLATIONS AS INTERMITTENT VISITORS, VISITOR GROUPS, OR CLEARED FACILITIES?	AFI 31-601, PARA 1.1.7.
1.2.	DOES THE SERVICING SECURITY ACTIVITY HELP INCORPORATE APPROPRIATE SECURITY REQUIREMENTS IN CLASSIFIED CONTRACTS?	AFI 31-601, PARA 1.4.1; ACC SUP 1, PARA 1.4.1.
1.3.	DOES THE SERVICING SECURITY ACTIVITY REVIEW DRAFT SECURITY CLASSIFICATION GUIDES AND DD FORMS 254, DOD CONTRACT SECURITY CLASSIFICATION SPECIFICATION , FOR ACCURACY?	AFI 31-601, PARA 1.4.1; ACC SUP 1, PARA 1.4.1.
1.4.	Is the contractor receiving current classification guidance, via a DD Form 254, from the Program Manager?	DoD 5220.22-R, Chap 7; AFI 31-601, para 4.2.1.
1.5.	Are DD Forms 254 and security attachments outlining contractor security requirements for Sensitive Compartmented Information coordinated with the ACC Special Security Office?	AFI 31-601/ACC Sup 1, para 4.2.3.
1.6.	HAS A VISITOR GROUP SECURITY AGREEMENT BETWEEN THE INSTALLATION COMMANDER, OR HIS DESIGNEE, AND THE ON-BASE CONTRACTOR BEEN ACCOMPLISHED? (ACCOMPLISHED BY THE INFORMATION SECURITY PROGRAM MANAGER FOR EACH VISITOR GROUP.)	AFI 31-601, PARA 4.1.2; ACC SUP 1, PARA 6.1.1.
1.7.	DOES THE SERVICING SECURITY ACTIVITY CONDUCT AND DOCUMENT INSPECTIONS OF VISITOR GROUPS DURING PROGRAM REVIEWS TO UNITS?	AFI 31-601, PARA 1.4. AND PARA 1.6.1.1; ACC SUP 1, PARA 1.6.5.

ITEM NO.	ITEM	REFERENCES
1.8.	Does the servicing security activity maintain contract folders on each visitor group that has access to classified material?	AFI 31-601, para 1.4.1. and para 1.6.5.3.
1.9.	Does the servicing security activity ensure that personnel report and resolve contractor security violations and compromises promptly?	AFI 31-601, para 1.4.1.
1.10.	Is the servicing security activity reporting espionage, sabotage, deliberate compromises or leaks of classified information to their servicing Air Force Office of Special Investigations?	AFI 31-601, para 1.10.2.1.
1.11.	Do unit security managers include visitor group contractor personnel within their security education program?	AFI 31-601/ACC Sup 1, para 3.1.4.
1.12.	ARE REQUESTS FOR RELEASE OF INFORMATION BY THE CONTRACTOR WORKING ON CONTRACTS WITH ACCESS TO CLASSIFIED, FORWARDED THROUGH THE MAJCOM PUBLIC AFFAIRS CHANNELS?	AFI 31-601, PARA 1.5.1.
1.13.	Are all requests for foreign nationals to visit on-base contractor facilities approved and provided by the base Foreign Disclosure Office?	AFI 31-601, para 10.2. and para 10.5; ACC Sup 1, para 10.5.

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